



Moon Art Studio

Art Classes & Workshop

MOON ART STUDIO – TERMS & CONDITIONS

These Terms and Conditions apply to all programs offered by Moon Art Studio, including Regular Classes, Drawing Classes, Camps, and Special Event Classes.

By enrolling, you acknowledge that you have read and agree to all the terms stated below.

1. CLASS TYPE SELECTION

Please check the class you are registering for:

- Regular Class (4 sessions – \$180)
- Drawing Class (6 sessions – \$250)
- Camp / Event Class (Details vary by program)

2. KINDNESS & RESPECT

Moon Art Studio strives to create a positive and supportive environment filled with creativity and collaboration.

Students and parents agree to treat instructors, staff, and other students with **kindness and respect** at all times.

3. SOMETIMES WE GET MESSY

Art can be fun and sometimes messy!

Parents must ensure that children wear clothing appropriate for art activities — such as aprons or clothes that can get paint on them — to allow full creative freedom.

4. USE OF MATERIALS & SAFETY POLICY

Moon Art Studio uses a wide range of materials including **paint, glue, pastel, fabric, hot glue guns, hammers, and other sharp tools**.

Students understand that these materials are **not edible** and must always be used **safely under instructor supervision**.

All materials are for **in-class use only** and may not be taken home.

Because some materials can be potentially hazardous if misused, students must follow all safety instructions carefully.

Running, shouting, or any disruptive behavior is strictly prohibited as it may cause injury or interfere with others' art experience.

5. ABSENCES & MAKE-UP CLASSES

1. If a student cannot attend a class, the parent must notify the studio **no later than 12:00 PM (noon) on the day of class**.
Absences reported after that time are **not eligible for make-up classes**.
2. Regular Classes (4 sessions) and Drawing Classes (6 sessions) each allow **a maximum of one make-up class per enrollment period**.
3. Once payment is made, the student will receive the corresponding number of sessions (4 or 6).
Unused make-up classes cannot be carried over to the following month.

I have read and agree to the Absence and Make-up Policy.

I understand that make-up classes are not available for unreported absences.

6. PAYMENT INFORMATION

1. Tuition payment is due on **the final class day of the registered session**.
To continue into the next session, payment must be completed **before the first class of the new session**.

2. If payment is made after the first class of the restarted session, a \$10 late fee will be applied.

[] I agree.

7. CONDUCT

All students must behave politely and appropriately toward instructors, staff, and fellow students.

Any student who engages in **persistent disruptive or disrespectful behavior** may be **dismissed from class without refund**.

8. PICK-UP POLICY

Children are **not allowed to wait alone outside** the studio at any time.

Parents must arrive on time for pick-up after class.

Moon Art Studio does not provide after-school care.

A **\$1 per minute late fee** may be charged for late pick-ups, which parents acknowledge and agree to.

9. GENERAL TERMS

1. A class spot is **secured only after full payment is received**.
2. **Full payment** is required upon registration.
3. Once a Regular Class or Camp has begun, **no cancellations, refunds, or credit transfers** will be issued.
In the case of unforeseen circumstances (natural disasters, emergencies, or internal reasons),
a **make-up class or appropriate compensation** will be provided at the studio's discretion.

10. CANCELLATION & REFUND POLICY

1. Class or camp spots are confirmed **only after full payment**.
2. **Full payment is required upon registration.**
3. Once a Regular Class or Camp has begun, **no cancellations or refunds** are permitted.
4. For **Special Classes, One-Day Classes, Seasonal Camps, or Event Classes**, **no cancellations or refunds** will be accepted once registration is complete.
5. A **full refund** will be provided only if a class or event is canceled by Moon Art Studio due to insufficient enrollment.
6. In the event of natural disasters, accidents, or other unforeseen circumstances, a **make-up class** will be offered as compensation.

11. NON-TRANSFERABILITY

All class registrations are **non-transferable**.

Registered sessions may not be transferred to others, including siblings.

12. MEDICAL EMERGENCY POLICY

1. Parents are **fully responsible** for any medical expenses resulting from illness or injury during participation.
2. Parents confirm that they and their child carry their own accident and medical insurance.
3. Moon Art Studio and its instructors are **released from all legal liability** related to injuries that may occur during class.
4. Instructors and staff are authorized to **administer first aid or request medical assistance** in case of emergency.

13. PHOTO & ARTWORK RELEASE (Permission to Share & Social Media)

Moon Art Studio may photograph or record students and their artwork during class for educational or promotional purposes.

Please check one option below regarding permission:

- Consent to child's photo only
- Consent to artwork photo only
- Do not consent to either

14. EMAIL CONSENT (Stay Updated)

By providing your email address, you agree to receive **studio newsletters and important announcements** via email.

15. PERMISSION TO PARTICIPATE & LIABILITY RELEASE

I grant permission for my child to participate in Moon Art Studio's programs.

I understand and agree that Moon Art Studio, its instructors, and staff are **released from any and all legal liability** that may arise during participation in art activities.

16. AGREEMENT & SIGNATURE

I have read, understood, and agree to all the terms and conditions stated above. This agreement remains valid throughout my child's enrollment at Moon Art Studio.

Parent / Legal Guardian Name:

Student Name:

Signature:

Date: _____